



Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY

MEMORANDUM

To: **LOREBINA C. CARRASCO**
OIC- Assistant Schools Division Superintendent
Schools Division Office of Cagayan de Oro City



Subject: **Designation Order**

Date: September 28, 2022

In the exigency of service, you are hereby designated as Officer-in-Charge of the Office of the Schools Division Superintendent (OIC-OSDS) while the Schools Division Superintendent is attending the To Attend National Education Summit – Synergia on September 28-29, 2022 at Philippine International Convention Center(PICC), Vicente Sotto St, Pasay, Metro Manila. As such you are expected to oversee all the activities of the division office and perform the duties and responsibilities attached to your designation.

This memorandum is made for the best interest of the service, thus immediate compliance is hereby enjoined.

Please be guided accordingly.

CHERRY MAE L. LIMBACO-REYES
Schools Division Superintendent



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